**CVMBS Student Independent Study Abroad Stipend Application**

*Please send completed application to* [*cashley@cvm.tamu.edu*](mailto:cashley@cvm.tamu.edu)

**Purpose:** Texas A&M University and the College of Veterinary Medicine and Biomedical Sciences are committed to helping students access career enhancing **study/work/externship** opportunities in an international setting. To this end, students may apply for travel awards to help offset travel expenses. Awards are typically up to $1000. The amount of money is limited so awards are decided through an application process. **Please see the end of this application for additional guidelines.**

**Reviewers**: The applications will be reviewed and stipends assigned by the International Programs Advisory Committee.

**DEADLINE:** The applications must be submitted before travel. In order to give time for the committee to review the application in timely fashion, please submit your applications **at least two months** prior to travel.

**Please provide the following information:**

|  |  |
| --- | --- |
| **Your Name:** |  |
| **Class Year:** |  |
| **Classification: (UG/ DVM/ Grad)** |  |
| **Contact phone:** |  |
| **Contact email:** |  |

|  |  |
| --- | --- |
| **Destination (Include the country, city, and university, institute, etc.):** |  |
| **Contact information while out of country:** |  |
| **Anticipated travel dates:** |  |
| **Emergency contact name:** |  |
| **Emergency contact phone:** |  |

In order to qualify for this award, you should meet with a TAMU CVM faculty mentor to help you with your international plans. You can find a list of available faculty mentors and their areas of interest on the CVM International Programs website. **Please list your faculty mentor(s):**

|  |  |
| --- | --- |
| **Faculty Mentor Name:** |  |
| **Faculty Mentor Signature:** |  |

**National partners in the country with whom you will be working:**

(e.g. university, government, corporations, etc.)

|  |  |
| --- | --- |
| Name of in-country point of contact: |  |
| E-mail of in-country point of contact: |  |
| Phone number of in-country point of contact: |  |
| Address of in-country point of contact: |  |

**Project Description: (**400 words or less)

**Justification for Travel: (**describe why this opportunity should be done internationally – 400 words or less)

**Impact:** (describe the impact this opportunity will have on your future career goals as a veterinarian or health professional or how it will aid your graduate work – 400 words or less)

**Budget with appropriate details and estimated expenses:**

(i.e. airfare, lodging per night, food, etc.)

|  |  |
| --- | --- |
| **Airfare** |  |
| **Lodging Per night** |  |
| **Food** |  |
| **Other (Explain)** |  |

|  |  |
| --- | --- |
| **Other Sources of Outside Funding (scholarships, stipends, grand funds) do you have available:** |  |

Have you ever received funding from the IPAC in the past?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | Yes |  | No |
|  | |  |  |  |
| **If yes, please describe when and where you went.** | | | | |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Student Signature** |  | **Date** |

**Guidelines for Awards**

In order to qualify and receive this travel award, the following stipulations apply:

* **Before leaving,** students must register through the University Study Abroad office in order to have access to travel insurance and provide the University with emergency contact information.  
  + **Link to registration** is found here: <http://studyabroad.tamu.edu/Resources/Independent-Travel-Registration> . You will then hit the  **CLICK HERE** button for *Graduate/Professional Student International Conference, Research, Intern, or Volunteer Experience.* ***PLEASE NOTE****: YOU WILL BE REQUIRED TO EITHER SHOW PROOF OF TRAVEL INSURANCE OR YOU WILL HAVE THE OPPORTUNITY TO PURCHASE TRAVEL INSURANCE THROUGH TAMU STUDY ABROAD OFFICE. THIS IS A REQUIREMENT.*
* Students must meet with a TAMU CVM faculty mentor to help you with your international plans. If you need help finding a faculty mentor, a list of available faculty mentors and their areas of interest on the CVM International Programs website.
* Awards are for travel for international work or study opportunities in veterinary medicine or related biomedical sciences but **NOT to attend international conferences.**
* The awards are **NOT for faculty led Study Abroad courses**.
* Upon return, students must submit a trip report upon return that will be posted on the CVM International Programs Website.

After approval, when and how to get the awarded stipend.

* The award is not a scholarship. It is a reimbursement so money will not be given until after travel has been completed and travel receipts equaling or exceeding the award are submitted.
* After completing travel, please contact Ms. Cindy Voelker ([cvoelker@cvm.tamu.edu](mailto:cvoelker@cvm.tamu.edu)) or 845-3365 in order to start the process of receiving the travel award. Upon submission and approval of your receipts, you will be issued a reimbursement check up to the amount of the approved award.