

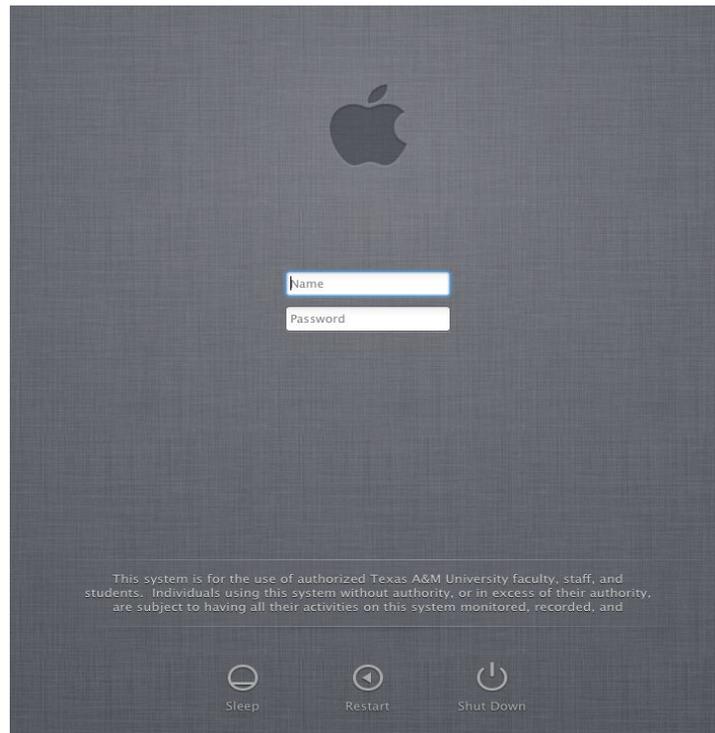
# Welcome to the CVM Computer System!

Mac Version!

Helpdesk Phone: 862-4554

Helpdesk email: [helpdesk@cvm.tamu.edu](mailto:helpdesk@cvm.tamu.edu)

The College of Veterinary Medicine and Biomedical Sciences' network gives you access to e-mail, the Internet, common applications and files...



Login information listed below will need to be typed in if any of the fields are blank. Password must always be entered. If this is your first time logging in, you will most likely have a temporary password. Your password must be at least 8 characters long with at least 3 of the following: a number, a symbol, an uppercase letter and a lowercase letter.

Your USERID is normally composed of your First Initial and Last name. On your own machine, you should be able to login with just your UserID. If you have the centrify client on your machine, the password will be the same as your outlook e-mail password.

## File Access and Storage

Once you are logged into the network and you have the centrify client, you will have access to the following network drives under the Network Shares Folder on your desktop:

**XXX-dept** points to your department's shared area.. (ex. vtpb-cvm)

**cvm-dfs:** points to the root of all departments

**UserID:** points to your user area (ex. ASmith)

**scratch:** drive points to a shared area. Everyone on the network can see this area. It contains the folder **Scratch**. The **Scratch** folder is best used for **short term** storage of large files. Since this area is accessible by anyone, **DO NOT** put sensitive/personal data in it. This folder is ideal for transferring large data files from one computer to another. You can create a folder under Scratch and copy the items into it, then notify the recipient that the files are there via e-mail or phone. This area is **not backed up** and is automatically **purged every Sunday of any files that have been there for 14 days.**

**\*\*\*Warning\*\*\*** Every Sunday, the server checks the dates on the files in the scratch folder. Anything that hasn't been modified for MORE THAN FOURTEEN (14) days is Automatically Deleted.

When you log in, there should be a folder in the upper right hand of the screen that says Network Shares.



Click on "SHARED", then create your own folder where you can drop things to share, and people can drop things to share with you!



## File Access and Storage

### Printing

Each of your departments has network printers that you can use when you are logged into the network.

You can use your browser to install printers. Open up your browser and type “[iprint.cvm.tamu.edu/ipp](http://iprint.cvm.tamu.edu/ipp)” into your address bar. You will see a list of the printers available. Normally, you will only be able to use printers within your department. We have tried to name the printers with the department, building and room numbers to make choosing a printer easier. You may need to check with your department to see what printer they prefer you use. If you need additional help installing your printer don’t hesitate to call or email for help.

In order to access some file servers, you will need to connect to them. It’s pretty simple, while in Finder go to “Go” -> “Connect to Server...” (Note: you can also press ⌘K to get to this screen) And type in the name of the server you want to connect to.) Let’s say you connect to ‘<smb://CVMGlobal>’ you in the server name and then you will be asked to login. After logging in you will need to choose a volume on the server to mount. Select ‘Scratch’ and you will mount that volume.

To add your department’s drive, type (your department).cvm.tamu.edu.

Examples: [vlcs.cvm.tamu.edu](http://vlcs.cvm.tamu.edu) for Large Animal, [vscs.cvm.tamu.edu](http://vscs.cvm.tamu.edu) for Small Animal

