

# Veterinary Medical Teaching Hospital

## PART-TIME EMPLOYEE JOB APPLICATION

Applications that do not reference a specific position will not be accepted. Please refer to the position description you are interested in (available online) for complete details on the requirements of each position.

Note: Due to Texas A&M University rules, student employees can work a maximum of 29.75 hours per week (Sunday-Saturday).

### **Personal Information**

|  |             |                               |      |
|--|-------------|-------------------------------|------|
| Position applying for:   |             | Date available to start work: |      |
| Last name:   | First name: | Middle initial:               |      |
| Are you a U.S. Citizen?  | Yes         | No                            | UIN: |
| E-mail address:  |             |                               |      |
| Address:   |             |                               |      |
| Cell phone number:   |             | Other phone number:           |      |
| How did you learn about this job?  |             |                               |      |
| Have you ever been employed by the Veterinary Medical Teaching Hospital? |             | Yes                           | No   |
| If so, what was your position?   |             |                               |      |

### **School Information**

|   |     |     |                              |
|---|-----|-----|------------------------------|
| Are you a Texas A&M student?                                    | Yes | No  | Expected date of graduation: |
| (Copy of current class schedule is required if not enrolled at  |     |     |                              |
| What is your major?   |     |     |                              |
| Are you currently eligible for Work Study funding at Texas A&M? |     | Yes | No                           |
| (Attach copy of award letter if applicable.)                    |     |     |                              |

### **Work Experience**

| Dates<br>Beginning - Ending | Employer | Title | Phone # | Reason for leaving |
|-----------------------------|----------|-------|---------|--------------------|
| -                           |          |       |         |                    |
| -                           |          |       |         |                    |
| -                           |          |       |         |                    |
| -                           |          |       |         |                    |
| -                           |          |       |         |                    |

### **Job Skills/Certifications**

**Please list any job skills or certifications you currently hold. Please review the position description for a reference of required skills and certifications for the position for which you are applying.**

| Certification name or job skill | Granting agency<br>(if applicable) | Expiration date<br>(if applicable) |
|---------------------------------|------------------------------------|------------------------------------|
|                                 |                                    |                                    |
|                                 |                                    |                                    |
|                                 |                                    |                                    |

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**Work Availability Schedule for \_\_\_\_\_ Semester**

*(Please indicate your availability to work)*

|           | 7:00 | 8:00 | 9:00 | 10:00 | 11:00 | 12:00 | 1:00 | 2:00 | 3:00 | 4:00 | 5:00 | EVENING |
|-----------|------|------|------|-------|-------|-------|------|------|------|------|------|---------|
| SUNDAY    |      |      |      |       |       |       |      |      |      |      |      |         |
| MONDAY    |      |      |      |       |       |       |      |      |      |      |      |         |
| TUESDAY   |      |      |      |       |       |       |      |      |      |      |      |         |
| WEDNESDAY |      |      |      |       |       |       |      |      |      |      |      |         |
| THURSDAY  |      |      |      |       |       |       |      |      |      |      |      |         |
| FRIDAY    |      |      |      |       |       |       |      |      |      |      |      |         |
| SATURDAY  |      |      |      |       |       |       |      |      |      |      |      |         |

**Additional information**

***Please provide any additional information requested on the position description or that you believe qualifies you for this job. Attach a separate sheet if necessary.***

**REFERENCE CHECKS:**

I authorize the Texas A&M University System or any of its components to make reference checks relating to my employment, and I also authorize all prior employers to provide full details concerning my past employment.

**CERTIFICATION OF REGISTRATION STATUS:**

I understand that if I am a male, I am required to sign a Certificate of Registration Status for the Selective Service as a requirement for employment. I further understand that if I am a male between the ages of 18 to 25, I must show proof of registration with Selective Service at the time of hire.

**IMMIGRATION AND NATURALIZATION SERVICE EMPLOYMENT ELIGIBILITY VERIFICATION:**

I understand that any offer of employment is contingent upon my completing the Immigration and Naturalization Service Employment Eligibility Verification (Form I-9) and providing documents to verify my identity and employment eligibility as required by law. When completing the Form I-9, I will be required to attest that I am a citizen or national of the U.S., a lawful Permanent Resident, or an alien authorized to work.

**FALSE STATEMENTS:**

I certify that all information on this application is accurate, complete, and true to the best of my knowledge. I realize that any falsification, misrepresentation, or omission of the fact made on this application may be cause for denial of employment or immediate termination of employment, regardless of when or how it was discovered. Texas A&M University is an at-will employer and may dismiss employees with or without cause. I understand that, if employed by Texas A&M, I will be an at-will employee and may be dismissed from employment with or without cause.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date