Part II: Recording with MyMediasite
Before You Begin

• This is the second document for creating and uploading content with the MyMediasite Desktop Recorder.
• Make sure you install the desktop recorder before viewing this documentation (See Part I).
Step 1. Open MyMediasite

https://mediasite.cvm.tamu.edu/mediasite/mymediasite/
Step 1. Open MyMediasite

If you haven’t already done so, authenticate with your NetID
Step 1. Open MyMediasite

Log in using your NetID and password
Step 2. Record Content

Open the Add Media page
Step 2. Record Content

Select the option to record your desktop
Step 2. Record Content

Add presentation details, use the My Drafts destination, and launch desktop recorder
Step 2. Record Content
Step 2. Record Content

Use left and right arrows to view options and text below for descriptions of each.

Select what to record, typically:
- Screencast + Video
- Screencast + Audio

Select, NEXT
Step 2. Record Content

- Check audio input
- Then select, NEXT
Step 2. Record Content

- Use the dropdowns to select the area to be recorded (e.g., Desktop 1)
- Then, select the green checkmark
- Note: This screen may be very small
Step 2. Record Content

- Take note of keystrokes to pause recording (e.g., CTRL + F8)
- Then select, Record
Step 2. Record Content

• Wait for the 5 second countdown to end
• Then, begin recording your content
Step 3. Finish Recording

• Select, Finish
  – This will be a small screen
• The recording will then be uploaded to MyMediasite
Step 4. Manage Recording

- Select, Globe icon (next to recording title) to open recording or use the Open Presentation link to return to MyMediasite
Once presentation has processed, select Publish.
Step 4. Manage Recording

Make presentation viewable, then return to presentation
Step 4. Manage Recording

Obtain shareable link

This is what will be placed on your Moodle page
Copy link, then:

- Add to Moodle using External Tool resource (see next slides)
- Add to eCampus using building block (see separate documentation)
Step 5. Add Mediasite Recording to Moodle

Within the Tile where you want the video, add an Activity/Resource
Step 5. Add Mediasite Recording to Moodle

Add the **External Tool** Activity/Resource
Step 5. Add Mediasite Recording to Moodle

It is important to complete all 5 steps on the image (right) to ensure the activity does not display in the Moodle Gradebook.

Save
Step 5. Add Mediasite Recording to Moodle

View the recording, posted in Moodle to confirm successful upload.
For additional documentation on the MyMediasite Desktop Recorder:
https://mediasite.cvm.tamu.edu/Mediasite/MyMediasite/Help/en-US/MyMediasite/NetHelp/#!Documents/creatingpresentations.htm
For hands on assistance, please join us for a **MyMediasite Workshop** on Monday, March 16 @ 2pm & Tuesday March 17 @ 10am in VENI 106A
For questions contact
Laura Hammons
lhammons@cvm.tamu.edu