

**SCHOOL OF VETERINARY MEDICINE & BIOMEDICAL SCIENCES
VETERINARY MEDICAL TEACHING HOSPITAL
W. TERRY STILES SERVICE AWARD**

PURPOSE:

The purpose of the W. Terry Stiles Service Award is to formally recognize budgeted hospital staff who demonstrate exceptional service in support of the Veterinary Medical Teaching Hospital (VMTH).

SCOPE:

The intent of this award is to recognize an individual who exhibits exceptional skills in many or all of the following areas: clinical service, patient service, client service and service to the profession.

NOMINATION GUIDELINES:

- Nominations should be submitted in a sealed envelope to Tara Suel, Chief of Staff – VMTH: 4457 TAMU or tsuel@cvm.tamu.edu.

NOMINATION CRITERIA:

- Full-time or part-time budgeted employment in the VMTH
- Recipient must exhibit exceptional skills in many or all of the following areas
 - Clinical Service by supporting clinical faculty in outstanding patient care.
 - Patient Service through dedicated effort to prevent and cure disease in animal patients.
 - Client Service focusing on the needs of the animal owners, veterinarians and VMBS constituents to ensure an exceptional client experience.
 - Service to the Profession through the education of tomorrow's veterinarians.
- Individuals are eligible to receive the W. Terry Stiles Service Award if she/he has not received the award in the last five years.

RECOGNITION/AWARDS:

Recognition will include an award for \$500.00 to be included in the recipient's next paycheck (**this award is taxable; therefore, taxes will be deducted from the recipient's check**).

School of Veterinary Medicine & Biomedical Sciences
2023 W. Terry Stiles Service Award
 Nomination Form

INSTRUCTIONS: Please review the award nomination criteria to determine if an individual is eligible for nomination before you begin. All nominations and support letters must be received by **Monday, September 18, 2023**. Please contact Tara Suel if you have any questions.

NOMINEE INFORMATION	
Nominee's Name:	Title:
Years Served in Current Position:	Years with VMBS:

NOMINATOR INFORMATION	
Nominator Name:	Title:
Department:	
Email:	Phone:
Authorization of Release: <input type="checkbox"/> Yes - a copy of this nomination form and any letters of support may be released to the nominee if a recipient of the award. <input type="checkbox"/> No - a copy of this nomination form and any letters of support may NOT be released under any circumstances.	

A complete nomination includes the following information:

1. **Nomination Form.** Form should be submitted on prescribed form, as provided.
2. **Nomination Statement or Nomination Letter.** Nomination statement or nomination letter should be a maximum of two pages at 12-point font size. It should summarize the contributions of the nominee and impact of the nominee's contributions to the betterment of Texas A&M University, the VMBS, and Veterinary Medical Teaching Hospital. The nomination statement or nomination letter should include specific examples and descriptions of the nominee's accomplishments. Nominations will be evaluated on clinical service, patient service, client service, and service to the profession.
3. **Letters of Support/Recommendation.** No more than three (3) one-page letters of support/recommendation may be included in the nomination packet.